

Andersen has an in-depth expertise in tax matters and offers tax consulting, tax compliance and accounting services to Luxembourg and international clients. **Andersen, Luxembourg** is a member firm of **Andersen Global**.

To complete our team, we are currently looking to recruit a:

Senior AML COMPLIANCE OFFICER (m/f/d)

JOB DESCRIPTION:

- Reinforce the Compliance Team in their day-to-day activities and offer ongoing support to all group companies on Compliance, Know-Your-Customer (“KYC”) and anti-money laundering (“AML”) issues.
- Review and analyze KYC files for new and existing clients, identification of any issues and missing information/documentation required to comply with KYC/AML regulations in Luxembourg.
- Monitor and review/approve client information in the AML client database. Support teams regarding the use of internal client AML database.
- Provide support and advise to business on AML and Compliance matters. Respond in timely manner, ensure quality of responses, demonstrates is subject matter expert.
- Ongoing due diligence: conducts control over reviews on a periodic basis, assess existing client documentation, performs quality checks 1st line assessment. Reviews and analyses complex cases independently. Follows internal processes and 2nd line controls.
- Organise and assist in the preparation of compliance reports for different committees (e.g. Client Acceptance Committee, Board of Directors).
- Monitor regulations and update internal policies and procedures
- Keep abreast of legislation changes in Luxembourg and abroad and give advice on their impact and consequences.
- Provide support to other compliance team members and ensure interaction and clear communication is maintained within the team. Train new joiners, oversee work of juniors, independently manage junior staff with support of manager.
- Support senior management to draft and prepare initial SAR/STR for FIU.
- Propose, draft Compliance trainings and independently provide trainings.

YOUR PROFILE:

- A Bachelor degree (BAC+3) or equivalent in law, economics or finance
- At least 4 years’ experience in a compliance/AML/KYC-related position in Luxembourg, preferably in a financial services environment (Fiduciary/Domiciliation sector)
- Experience in analyzing unregulated corporate structures is a strong asset
- Good knowledge of local AML regulations
- AML database knowledge is an advantage
- Appreciates working in a team as well as individually



- Very good judgement on priorities of tasks and ability to ensure compliance tasks are handled within given deadlines
- Works well under pressure and respects deliverables
- Collaborative nature, Team oriented personality, seeking for collaboration and synergies with colleagues, peers and their superiors.
- Fluent in English and French and/or German
- Strong skills in MS Office applications
- Pro-active attitude to problem solving
- Demonstrates motivation and attention to detail.

OUR OFFER

We are a developing company providing a wide range of tax services. You will work closely with experienced professionals sharing their knowledge and supporting you in your professional development. We offer ongoing training to make you successfully advance your career.

We will consider a remuneration package that will be in line with your motivation, skills and experience.

INTERESTED? PLEASE SEND YOUR CURRICULUM VITAE WITH PICTURE AND A MOTIVATION LETTER TO

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WE GUARANTEE FULL CONFIDENTIALITY FOR ALL APPLICANTS!

